Sign-in to Glip for Windows

**Step 1:** Open Glip from your Windows desktop and click on *Single Sign On* to Sign In.

![Sign-in to Glip](image)

**Step 2:** Enter your email address: *Uni@columbia.edu*. Then click *Submit*.

![Confirm email](image)

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**Tips**

- Select *Single Sign-On* option to log in.
- Favorite contacts for easy connections.
- Check the *Presence Status* of anyone to ensure availability.
- Use *Teams* for recurring discussions (e.g., Projects, Departments, or Topic-Based discussions).
- Use *Bookmark* an important discussion to remind yourself later.
- Use *Pin* a comment in a conversation.
- Add Non-Columbia members as *Guests* in Teams for case specific discussions.
- Sync your system calendar with Glip to get notifications of pending tasks.

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**Support Contact**

Please submit a ticket to the CUIT Service Desk to ask questions or report an issue. You can also call the Service Desk at 212-854-1919. You can expect a response within one business day.

![Submit a ticket](image)
Step 3: Enter your credentials, then click Login.

You are now signed-in.